

Welcome to:



Corporate Graphics International (CGI)
a Taylor Corporation Company

- Reduced clicks
- Improved profile user management
- Enhanced administration tools



First Time Ordering

Step 1: Select your Division and Subdivision

This selection will carry over into the product options that apply specifically to your division.

User Setup

Please complete the following fields before continuing:

Division: Choose One: ▼

Subdivision: - ▼

First Name: Lisa

Last Name: Lindblom

Submit

Cancel

User Setup

Please complete the following fields before continuing:

Division: Choose One: ▼

Subdivision: Choose One:
Optum

First Name: United Health Foundation

Last Name: UnitedHealth Group

UnitedHealthcare

Submit

Cancel

Home Page

A compact navigation bar will help you find the items you are looking for.

The button corresponding to the page you are currently viewing will remain highlighted.

The main content section of the Home Page provides quick links to common areas. Users can go directly to browsing for products, or see a quick glimpse of recently placed orders. Links to the most used areas of "Manage My Account" are also shown here.

Previously ordered items will display to simplify access for re-orders.

Contact us: 800-247-2751 or customerservice@cintl.com

[PDF Instructions](#) | [Logout](#)

UNITEDHEALTH GROUP

Basket Total : \$0.00 (0) Items


[View Basket](#)

[Home](#)

[Browse Products](#)

[Order History/Check Status](#)

[Manage My Account](#)

Stored text profile for  Lisa Lindblom | [Switch User](#) | [Manage](#) | [?](#)



[Personalized Items](#)

[Business Cards](#)

[Letterhead](#)

[Notecards/Envelopes](#)

[Memo Pads](#)

[View All](#)

Welcome!

This site is provided by Corporate Graphics International (CGI) a Taylor Corporation Company.



START SHOPPING

Use the quick product menu shown on the left of the screen or click the icon above to view the catalog.



NEED ASSISTANCE?

We're here to help!
1-800-247-2751 or email
customerservice@cintl.com

HELPFUL LINKS

Online ordering [How To Guide](#)
[Stationery Message Board](#)



MY ACCOUNT

Save time by storing text!
It only takes a few minutes
and the text can be used
when you personalize your
items.



[Re-Order this item](#)

UHG001 -
UnitedHealth Group
Business Card
(domestic)

Product Menu



An enhancement included in **Converge™**, is the ability to skip directly to any product at any time with the use of a Product drop down menu. This menu will display all categories and products in a compact format with the preview included.

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Basket Total : \$0.00 (0) Items [View Basket](#)

[Home](#) [Browse](#) [Order History/Check Status](#) [Manage My Account](#)

Stored text products  Lisa Lindblom | [Switch User](#) | [Manage](#) | 2 

Personalized

- Business Cards
- Letterhead
- Notecards/Envelopes
- Memo Pads**
- [View All](#)

Welcome!

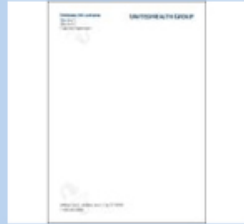
This site is provided by Corporate Graphics International (CGI) a Taylor Corporation Company.


[>> Shop Memo Pads](#) [Show in Catalog](#)

UHG003 - UnitedHealth Group 8-1/2 x 11 memo pad (no variable data printing)

UHG004 - UnitedHealth Group 5 x 7 Memo Pads


Product Preview





MY ACCOUNT

Save time by storing text!
It only takes a few minutes
and the text can be used
when you personalize your
items.



[Re-Order this item](#)

UHG001 -
UnitedHealth Group
Business Card
(domestic)

Product Catalog

This view of the product catalog will save you time by reducing clicks to navigate through products and categories.

Recent enhancements include:

- Tree style view for categories
- Ability to select product thumbnail size
- A new “View All” feature to browse all products

You can also click on any of the thumbnails to see a larger view of the products.

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Basket Total : \$0.00 (0) Items


[View Basket](#)

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Stored text profile for  Lisa Lindblom | [Switch User](#) | [Manage](#) | [?](#)



 [Thumbnail View](#)  [List View](#) 25 Items Per Page 

[Personalized Items](#)

[Business Cards](#)

[Letterhead](#)

[Notecards/Envelopes](#)

[Memo Pads](#)

[View All](#)

[Personalized Items](#) > [Business Cards](#)



UHG001 - UnitedHealth Group Business Card (domestic)



[Order This Item](#)
[View Larger Image](#)



UHG001(Intl) - UnitedHealth Group Business Card (International)



[Order This Item](#)
[View Larger Image](#)

[Terms of Use](#) | [Privacy Policy](#)

Personalizing Items

Once a product has been selected, you are offered an “all in one” screen to configure your items. This includes personalization prompts for instant proofing.

Additional options for proofing are available including selecting the Zoom Level and to view as a PDF.

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Basket Total : \$0.00 (0) Items

[View Basket](#)

[Home](#) | [Browse Products](#) | [Order History/Check Status](#) | [Manage My Account](#)

Stored text profile for  [Lisa Lindblom](#) | [Switch User](#) | [Manage](#) | [?](#)



Personalize Your Item

Item: UHG001 | [Item Details and Quantity](#) | [Look-up Special Characters](#)

Prefill prompts with stored text for:

[What's This?](#)

☒ Update the above stored text profile with what I type below

Name

Title 1

Title 2

Corporate Department

Address 1

Address 2

City

State

Zip

[- Shrink / + Expand](#)

Product Preview:

Zoom Level:



[View Full Size Image](#)

UNITEDHEALTH GROUP

Lisa Lindblom

Title 1

Department

123 Main Street, Mankato, MN 56003

T 123-456-7897 | M 545-656-4578 | F 545-789-7897

llindblom@uhg.com | unitedhealthgroup.com

Approving Your Proof:

I've changed my mind!

[Cancel](#) Do not add this to my cart



Online Proof Approval: By checking this box I agree that layout, content, and spelling are correct. I understand that my order will be printed exactly as shown and I will not be allowed to make changes once checkout is complete.

☐ I have read the information stated above and approve this proof.

[Continue / Add to Basket](#)

Ordering

Once a product has been configured with your personal information you will be prompted to choose one of the following:

Go to the Basket Page – this link will bring you directly to the check out process.

Browse for a different product – this link will bring you back to the catalog options of other items available.

Duplicate This Item – This will bring you back into the same item you just approved to order. This feature is beneficial if you are placing multiple orders for the same product.

The screenshot displays the UnitedHealth Group website interface. At the top, there is a contact number (800-247-2751) and an email address (customerservice@cgintl.com). The main header features the UnitedHealth Group logo and a basket summary showing a total of \$6.00 for 1 item, with a 'View Basket' button. A navigation bar includes links for Home, Browse Products, Order History/Check Status, and Manage My Account. Below this, a user profile for Lisa Lindblom is shown with options to Switch User or Manage. A search bar for products is also present. A modal window is open in the center, confirming that an item has been added to the basket. The modal includes a shopping cart icon and a list of suggested next actions: 'Go to Basket Page' (Shopping Basket and Checkout Options), 'Browse for a different product' (Return to the Product Catalogs), and 'Duplicate This Item' (create an exact copy of this item and I will type over with different imprint). The background shows a form for item details, including fields for Name, Title 1, Title 2, Corporate Department, Address 1, and Address 2.

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Basket Total : \$6.00 (1) Items [View Basket](#)

[Home](#) [Browse Products](#) [Order History/Check Status](#) [Manage My Account](#)

Stored text profile for [Lisa Lindblom](#) | [Switch User](#) | [Manage](#) | [?](#)

This item has been added to your basket!

What would you like to do next?

- [Go to Basket Page](#) Shopping Basket and Checkout Options
- [Browse for a different product](#) Return to the Product Catalogs
- [Duplicate This Item](#) (create an exact copy of this item and I will type over with different imprint)

Item: UHG00

Prefill prompts with

[Lisa Lindblom](#)

☒ Update the ab

Name

[Lisa Lindblom](#)

Title 1

Title 1

Title 2

Corporate Department

Department

Address 1

123 Main Street

Address 2

Title 1

Department

123 Main Street, Mankato, MN 56003

T 123-456-7897 | M 545-656-4578 | F 545-789-7897

llindblom@uhg.com | unitedhealthgroup.com

Shopping cart basket

Options available prior to final check out include:

- Update quantity
- Select shipping method
- Edit your item
- Remove your item from the basket
- View a proof of your item

Contact us: 800-247-2751 or customerservice@cgintl.com

[PDF Instructions](#) | [Logout](#)

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Basket Total : \$6.00 (1) Items

[View Basket](#)

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Stored text profile for



Lisa Lindblom

[Switch User](#)


[Manage](#)

[?](#)



Shopping Basket & Checkout

If your order is shipping to Minnesota, you must select UPS Ground as the Ship Method

Item Sample	Item Details	Price
 Edit item Remove item View Proof	Quantity Selected: 250 Item Description: UHG001 - UnitedHealth Group Business Card (domestic) Lisa Lindblom In-House Production Time: Standard 5 Days Shipping Method: UPS Ground	\$6.00
		Basket Total: \$6.00
		Estimated Order Total: \$6.00

Need help finding additional items? [Click Here](#) to let us know
(Clicking this link will not interrupt your order)

[Ready to Checkout](#)

If your order is shipping to Minnesota, you must select UPS Ground as the Ship Method

Order Review

Once you are ready to place your order, fields will be locked down to eliminate chances of scrolling or mouse clicks affecting your order.

All shipping location information will be entered in Ariba.

Please note: PO boxes are not accepted.

Requestor information is required to be populated with your initial order. This data will save but allow edits for future transactions.

The Place Order button will be made available at this time.

If your order is shipping to Minnesota, you must select UPS Ground as the Ship Method



When can I expect product delivery?

After you have entered and saved your shipping address, the shopping cart above will be updated.

Shipping information will come from Ariba



Will I receive a copy of my receipt?

Once your order has been placed you will receive an email order confirmation. You will also receive a notification email once your order has shipped.

Requester:

[Add New Requester](#)

Prefill prompts with:

My Requester Informa

Requester Name:

Requester Phone:

Save

Selecting "Save" is required for checkout.

Basket Total: \$6.00

Estimated Order Total: \$6.00



Completing your Order:

Final Approval: I agree that all information is correct and proofs are approved and ready to be processed. I understand that due to the speed of electronic processing changes or cancellations are not allowed once this order is placed in production.

☐ I have read the information stated above and approve this order.

Place Order

Manage My Account

Here you can store imprint information which will save keystrokes. This is especially useful for those with multiple orders.

To create another user simply click on the “Add New” link provided.

Once selected, the site will prompt you to enter the personalized data for the additional person(s) you are ordering for.

[Click Here](#) or more detailed My Account Instructions

Contact us: 800-247-2751 or customerservice@cgintl.com

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Basket Total : \$6.00 (1)

View Basket

Home Browse Products Order History/Check Status **Manage My Account**

Stored text profile for Lisa Lindblom | [Switch User](#) | [Manage](#) | [?](#)

Search for Product

Manage My Account

My Account Shortcuts

- [Stored Text](#)
- [Requester Information](#)
- [Shipping Locations](#)

Stored Text Profile(s) [+ Add New](#)

Display Name	Profile Options	Copy / Remove
Lisa Lindblom	Stored Text Prompts	

User Prompts

[Look-up Special Characters](#)

Display Name:

Division:

Subdivision:

Imprint Prompts

Name:

Title 1:

Group:

State License:

Address 1:

Address 2:

City:

State:

Postal Code:

Phone 1:

Phone 2:

Phone 3:

Phone 4:

Email:

[Save Changes](#)

Manage My Account

If more than one user exists, a drop down will appear both at the top of this screen and within the personalization prompts of the selected item. This will prompt you with the option to order for other individuals you have stored information saved in the Manage My Account feature.

Once a name is selected all variable imprint data that applies will prepopulate into the product that is selected.

Contact us: 800-247-2751 or customerservice@cgintl.com

PDF Instructions | Logout

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Basket Total : \$6.00 (1) Items [View Basket](#)

[Home](#) [Browse Products](#) [Order History/Check Status](#) [Manage My Account](#)

Stored text profile for Lisa Lindblom | [Switch User](#) | [Manage](#) | [?](#)

Manage My Account

My Account Shortcuts

[Stored Text](#)

[Requester Information](#)

[Shipping Locations](#)

Stored Text Profile(s)

Type name to search here [+ Add New](#)

Display Name	Profile Options	Copy / Remove
Lisa Lindblom	Stored Text Prompts	
Jennifer Johnson	Stored Text Prompts	

Select a different profile

To save keystrokes you can create and store multiple stored text profiles to prefill imprint prompts. To switch to a different profile simply select your choice from the dropdown.

Currently using stored text for

Lisa Lindblom

Jennifer Johnson

Lisa Lindblom

[Save Changes](#) [Cancel](#)

Go to "My Account" to manage all of your stored text profiles!

Thank You!

Each web page includes a Customer Service contact phone number at the top of the screen. Please call us if you have further questions!

1-800-247-2751

customerservice@cgentl.com

